

CONTACT

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EDUCATION

B.A., STRATEGIC COMMUNICATION & GRAPHIC DESIGN MINOR Calvin University 2021-2025

SKILLS

Social Media Content Creation Strategic Planning Problem-Solving Critical Thinking Time Management Detail Oriented Collaboration Public Speaking5

APPLICATIONS

Meta Business Suite Adobe Illustrator Instagram Reels SproutSocial Monday.com Office 365 CapCut Canva

EXPERIENCE

SOCIAL MEDIA INTERN

Service Express May 2024 - Present

Responsibilities:

Researched trends and brainstormed strategies to curate engaging content Collaborated with colleagues to ensure cohesive messaging Implemented tools like SproutSocial to schedule social media posts Posted on social platforms including LinkedIn, Instagram, Facebook, and X Drafted copy and designed graphics for various social media campaigns Supported the 15.3% engagement increase across platforms since May 2024 Created 7 Instagram Reels, resulting in 11,222 impressions and supporting a 81.3% increase in engagement

MARKETING ASSISTANT

Calvin University Global Campus March 2022 - April 2024

Responsibilities:

Designed posters and bookmarks for 10+ graduate programs Curated social media posts to market Global Campus events Communicated with program directors and partners on projects Conducted audience research for mailing lists

INDEPENDENT STUDY IN SOCIAL MEDIA

Calvin University Communication Department August 2023 - December 2023

Responsibilities:

Conducted a social media audit and brand summary Created a social media strategy plan and content calendar Increased organic Instagram reach by 1.1k% and engagement by 1.9k% Increased organic Facebook reach by 850.9% and engagement by 1.1k% Filmed and edited Instagram Reels Analyzed social media insights